Agenda Item	Discussion points	Action	Person
	It was AGREED to research lighting options for the MUGA shed	Research	Cllr. Drysdale
	It was AGREED to dispose of the Billy Goat Vacuum	Dispose	Cllr. Drysdale
	It was AGREED to research buying a leaf blower using money offered by a group using the MUGA on a weekly basis.	Research	Cllr. Drysdale
	It was AGREED to dispose of the sanitiser metal stand in the shed as it is no longer in use	Dispose	Cllr. Drysdale
09/11 **Update on Network Rail crossing**	It was AGREED to make a fourth request for the summary and answers to questions asked during the Community Meeting document on the 10th August.	Request	Clerk
09/12 **VoG Provision of Legal Services**	It was AGREED to renew the free VoG Provision of Legal Services	Email VoG Legal Services dept.	Clerk
09/13 **Discuss the maintenance of village (Village, Assets & Maintenance Working Group)**	**Playground** It was AGREED to accept one of the three quotes obtained to replace the cross-rope section of the trim trail	Accept quote	Clerk
	Village Planters: It was AGREED to leave the planters on the metal fencing opposite the Sportsman pub empty and replant in the Spring		
	Trees: Cllr. Potter INFORMED the Council that the second cherry tree near to the entrance to the playground will need to be removed and that he is compiling a list of suitable alternatives to replace both cherry trees	Research alternative trees	Cllr. Potter
	It was AGREED to investigate the removal of the concrete at the base of the bench that goes around the tree near the playground	Check the condition of the concrete	Handyperson (if recruited)
	Memorial Field It was AGREED to have the edges of the Memorial Field path cut back and maintained	Contact current contractor	Clerk
	It was AGREED to have extra gravel added to the ground near to the blue gate	Contact contractor	Clerk
	Telephone box It was AGREED to have the telephone box repainted	Paint telephone box	Handyperson (if recruited)

Signed (Chair): Date 12 October 2026

Peterston-super-Ely Community Council
Cyngor Cymuned a Llanbedr-y-Fro

Minutes of the Council's Ordinary Meeting held at 7.45pm on the 14th September 2026

Present: CHAIR Cllr. D Cross, Cllr. A Phillips, Cllr. H Potter, Cllr. D Meir, Cllr. S. Firth, Cllr. J Drysdale and Cllr. J Jones

Also present: Clerk/RFO : Victoria Andrew

Agenda Item	Discussion points	Action	Person
09/01 Apologies for Absence	Cllr. D Moody Jones		
09/02 Welcome to Cllr J Jones	It was AGREED that Cllr. Jones would be responsible for flooding and drainage once she has had the relevant handover information	Handover	Cllr. Firth and Cllr. Jones
09/03 Declarations of Interest	Cllr. Moody Jones – neighbour to 10 Main Ave. Minute 09/07 Cllr. Firth - neighbour to 10 Main Ave. Minute 09/07		
09/04 In Person Requests	None		
09/05 Vale of Glamorgan Councillor Report	Cllr. Morgan was absent		
09/06 Approve Minutes of the Ordinary meeting held on 13th July and review matters arising	The Chair introduced the Minutes of the Ordinary Meeting held on the 10th August 2026. It was RESOLVED that the Minutes are confirmed as a true and accurate record of the meeting. The Minutes were duly signed by the Chair.	Publish Minutes	Clerk
09/07 Review Planning Application	It was AGREED that the Council would not be opposing the application made by 10 Main Avenue (application no. 2026/00632/FUL(NS))		
09/08 Review of Correspondence for Action	Correspondence received for Action since the last Ordinary meeting were NOTED.		
09/09 Recruitment process of a Village Handyperson	It was AGREED to hold an interview for the vacancy and to arrange a suitable date and venue It was AGREED to request two references and to implement a three month probation period if successful	Contact hall and applicant Interview	Clerk Cllr. Cross and Cllr. Firth
09/10 Update on MUGA (MUGA Working Group)	It was AGREED to research the possible installation of outdoor gym equipment on the Memorial field It was AGREED to create a poll on Facebook and include an item in the Parish Magazine to assess residents' level of interest in installing a pétanque court near the MUGA. It was AGREED to check the First Aid kits	Research Create a FB poll Parish magazine Check kits	Cllr. Drysdale Clerk Cllr. Firth Cllr. Firth

Signed (Chair): D Cross Date 12 October 2026

Agenda Item	Discussion points	Action	Person
	Railway bridge It was NOTED that the Clerk has chased Network Rail several times re the repainting of the railway bridge and is waiting for a response from the team investigating	Chase in 2 weeks	Clerk
	Church sign and Church wall It was AGREED to contact the contractor who was going to do the repairs to get a start date	Contact contractor	Clerk
09/14 **Village Green meeting**	It was AGREED that a Village Green Site Meeting was not needed		
09/15 **Sub-Committee, Working Group and Clerks report**	**Finance Sub-Committee** Cllr. Phillips REPORTED that the Finance sub-committee had met and that the First Quarterly RFO report and budget reports had been agreed		
	Village, Assets & Maintenance WG See Minute 09/13 *Speeding* Cllr. Firth REPORTED that the request for an ATC survey had been turned down but there had been a speed camera in the village last week. Once the results have been received, they will be shared with residents	Publish results in Parish magazine and on Facebook	Cllr. Firth/Clerk
	MUGA WG See Minute 09/10		
	Allotments It was NOTED that Cllr. Drysdale will be researching the placing of additional water containers on the site	Research	Cllr. Drysdale
	Clerks Report The Clerk's report was NOTED.		
09/16 **Finance**	a. The payment schedule for August 2026 was AGREED and signed by the Chair and Chair of the Finance Committee b. The Bank Reconciliation for 31st August 2026 was AGREED and signed by the Chair and Vice Chair c. It was AGREED that the updated Financial Regulations would be adopted d. It was AGREED to accept the First Quarterly Finance Review e. The increase in the Clerk/RFO's pay scale was AGREED f. The amendments to the Community Grant Criteria and forms were AGREED	Share with residents	Cllr. Firth/Clerk

Signed (Chair): Date 12 October 2026

Agenda Item	Discussion points	Action	Person
09/17 **Governance** **Review of policies**	The following policies were REVIEWED and AGREED • Code of Conduct • Social Media Policy • Grant Criteria & Procedure (see Minute 09/16f) • Publication Scheme		
09/18 **Councillor email addresses**	The future use of xxx@peterstonsuperely-cc.gov.uk email addresses was approved	Apply for domain name and create email addresses	Clerk
09/19 **Council Facebook page**	The setting up of a PSE Community Council Facebook group was APPROVED	Set up a private group	Clerk
09/20 **Parish magazine**	Additional items for the Parish magazine were APPROVED	Submit proof	Cllr Firth
09/21 **Items for next meeting**	None		
09/22 **Date of Next Council Meeting**	The next Ordinary Council meeting will take place on the 12th October 2026 at 7.30pm	Inform Cllr Morgan	Clerk

The meeting closed at 9.20 pm

Signed (Chair): Date 12 October 2026